



St. George's
College *Aruvithura*
Estd. 1965

ACADEMIC AND ADMINISTRATIVE AUDIT REPORT 2019-20

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St. GEORGE COLLEGE ARUVITHURA
REPORT OF THE ACADEMIC& ADMINISTRATIVE (EXTERNAL) AUDIT 2019-20

Period of Assessment 2019 -20

Dates of Audit: 03/04/2020 ,04/04/2020

Audit Committee

1. Dr Augustine Palackaparambil -:Manager, & Former Principal, Devamatha College Kuravilangadu
2. Dr. M V Georgekutty -Former Principal & Former IQAC Coordinator St George College Aruvithura
3. Dr. Reji Vargheese Mekkaden,: Principal
4. Dr Jilu Ani John, :IQAC Coordinator
5. Dr Sumesh George : IQAC Asst Coordinator
6. Mithun John: IQAC Asst Coordinator

General Observations

1. The visionary management, and the zealous team of faculty and administrative staff works towards assuring quality in all the realms of this higher education institution.
2. There are 18 UG Programmes and 6 PG programmes and one Research Centre.
3. The college is funded by RUSA and DST-FIST.
4. A total of 106 faculty administrative staff work in the campus.
5. The student strength is 2107
6. Offers 16 Certificate courses .
7. Active IQAC monitors the quality initiatives of the institution.
8. The college has gone far ahead in infrastructure development.

Curricular Aspects

1. All departments must offer at least one certificate course .
2. Shall start more Post Graduate courses.
3. Arrange more industrial and educational visits and they shall be documented properly by all departments.
4. Documentation of induction programmes, bridge courses and remedial programmes is to be improved.
5. Feedback analysis should be thoroughly analysed by departments

Teaching Learning

1. Student centric teaching -learning methods should be explored and implemented by teachers.
2. Use of ICT IN classrooms is to be enhanced and made effective

3. Participative learning methods like Flip Class room and peer teaching shall be utilized in the classroom..
4. Slow learning students shall be supported properly with Remedial programmes to improve the overall pass percentage of the institution.

Research and Extension

1. Research output of the college is not upto the mark and needs to be improved
2. Each one of the faculty shall be asked to publish at least one paper in the UGC CARE listed journals.
3. MoUs and collaborations shall be strengthened.
4. Geo-tagged photos of the extension activities shall be documented by the institution.

Infrastructure

1. The college library needs to be renovated and expanded.
2. Physics and Chemistry Laboratories need to be revamped.
3. Divyangjan friendly washrooms to be installed'
4. More computers for student usage is needed.
5. Increase the number of ICT enabled classrooms.
6. Install a language lab.

Student Support Activities

1. Student Progression is not satisfactory.
2. Placement training and campus placement drives are to be improved.
3. Coaching for competitive exams shall be made more effective.
4. More capacity building programmes especially soft skill development programmes and computing skills are to be organised by all departments.

Environmental Initiatives

1. Conduct more gender equity programmes.
2. Gender audits shall be conducted.
3. Departments shall conduct programmes on energy conservation.
4. All departments shall design their best practices in tune with the institutional best practices.

Remarks on Departmental Performance

Mathematics

- Organize national and International seminar/ conference

- Conduct awareness programmes for an ecofriendly future.
- Training on competitive examinations shall be conducted

Physics

- Promote programmes related to Gender Equity.
- Documentation is good.
- Apply for the Research Centre.
- Encourage faculty members for Research Registration.

Chemistry

- Documentation should be in line with the institutional file requirement
- Should devise clear annual plan for the department
- Usage of ICT and smart systems is low.

Botany

- Documentation has to be improved
- Motivate the students to make project in advanced areas
- Technical facilities are under utilized
- Department can start a certificate course
- Revamp the staff room and the laboratory
- Results are satisfactory
- The department may develop add-on courses

Economics

- Improve the Result
- Start Certificate Course
- ICT facilities shall be utilised
- Preparation of Future plans for the department is good

Politics

- Result should be improved
- Conduct more extension programs
- Establish clear assessment criteria and feedback mechanisms for students
- MoU should be signed
- Captions should be given to photos of event report

English

- A language lab has to be installed.
- Make ample use of the ICT devices.
- The programs of the English Association are very helpful for the students
- Digitalisation of the department records is necessary
- The Care- School extension program of the department is commendable

BCA

- Mentoring should be strengthened.
- Course curriculum should be enriched by teaching students through experiential and participative learning.
- Add-on courses should be selectively chosen so these shall improve the skills and knowledge of the students in diverse fields.

Commerce (Aided)

- Apply for the minor project
- Publication for each teacher should be improved.
- The documentation of events shall be more systematic and effective.

Food Science

- Implementation of food research laboratory is recommended.
- Set up a departmental library
- Computer facility should be increased
- Keep MOU functionally active
- Faculties should upgrade their profile continuously through various add-on courses and certification.

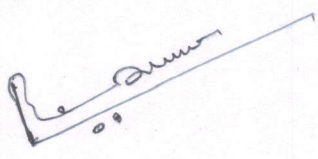
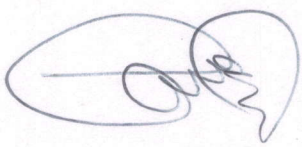


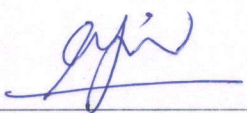
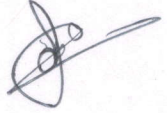
Mass Communication

- The best practices are commendable
- The department shall offer skill based Certificate courses.
- Documentation for accreditation has to be improved.
- Department shall enter into collaboration with media firms for student training.

Commerce(SF)

- Faculty members shall be more research oriented.
- More collaborations need to be established for faculty exchange, internship etc..
- Teachers should participate in FDP programmes to enhance teaching quality.
- Organize more green activities.

AAA 2019-20 Team Members Signature

<p>Dr. T A Babu , Former Head of the Department of Hindi, St Dominic's College Kanjirappally</p>	
<p>Dr. M V Georgekutty Former Principal St George College Aruvithura</p>	
<p>Dr. Reji Vargheese Mekkaden Principal</p>	
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ACTION TAKEN ON THE BASIS OF

ACADEMIC AND ADMINISTRATIVE

AUDIT REPORT

**Action Taken on the basis of Annual Academic and Administrative Audit
on 03/04/2020, 04/04/2020**

1. A major recommendation in the audit was to start more Post Graduate Courses. As the state government invited application from colleges the institution applied for two new Post Graduate courses.
2. To enhance Curriculum enrichment departments were asked to start at least one Certificate course.
3. All departments were asked to document geo-tagged photos according to the new manual of NAAC.
4. Augmentation of Library facilities was one of the important recommendations. The management decided to construct a new library complex and the founding stone was laid.
5. IQAC instructed the departments to organise more capacity building programmes especially soft skill development programmes and computing skills and many programmes were organised by the departments.
6. Departments were asked to conduct programmes on Gender Equity and Energy Conservation
7. Those departments with relatively low pass percentage were asked to strengthen the remedial coaching and pre- exam preparations and help for the students.



PRINCIPAL

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